

**DeForest Area School District  
Board of Education Meeting Minutes  
Reorganizational Meeting & Regular Board Meeting  
Monday, April 27, 2020 – 6:00 pm.**

1.	<p>Public Hearing - 5:45 PM</p> <p>Prior to the start of the Reorganizational Meeting and Regular Board of Education Meeting, a Public Hearing was conducted to receive comments on the following potential waivers: Instructional Hours Waiver, Wisconsin Educator Effectiveness Waiver, and Civics Graduation Requirement Waiver. No public comments were received either in person or in writing. The Board may consider the waivers at a future Board meeting.</p>
2.	<p>Convene</p> <p>President Jan Berg called the April 27, 2020 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m in the Boardroom of the District Office, 520 E. Holum Street, DeForest, WI 53532.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Newly re-elected Board members were recognized - Gail Lovick, Linda Leonhart, and Steve Tenpas.</p> <p>Board members present in person: Jan Berg, Brian Coker, Sue Esser. Members participating via remote access were: Gail Lovick, Linda Leonhart, Jeff Miller, Steve Tenpas, Spencer Statz, and Keri Brunelle. Present in person were District Superintendent, Eric Runez, and Kathleen Davis-Phillips. Administrators participating remotely were: Sara Totten, Pete Wilson, Nate Jaeger, Rebecca Toetz and Debbie Brewster.</p>
3.	<p>Approval of the Agenda</p> <p>On a motion by Berg, seconded by Tenpas, and passed unanimously by voice vote, the agenda was approved.</p>
4.	<p>School Board Reorganization and Election of Officers</p> <p><b>Superintendent Presides</b></p> <p>A. Election of President</p> <p>Superintendent Eric Runez presided and called for nominations for President of the Board.</p> <p><i>Jan Berg was nominated as President of the Board of Education. No other nominations were offered. A voice vote was taken and Jan Berg was declared the winner unanimously.</i></p> <p><b>President Presides</b></p> <p><i>Board President, Jan Berg presided and called for nominations for the following slate of items presented for consideration.</i></p> <p><i>Miller moved to approve the following slate of nominations for officers, Items B-F. Coker</i></p>

*seconded the motion. The DeForest Area School District Board of Education, approved the slate of officers, as presented, with a unanimous roll call vote.*

B. Election of Vice President - Steve Tenpas

C. Election of Clerk - Brian Coker

D. Election of Treasurer - Gail Lovick

E. Election of Ambassador - Keri Brunelle, Linda Leonhart

F. Election of Governance Officer - Sue Esser

*On a motion by Lovick, seconded by Statz, the DeForest Area Board of Education voted on items G - L, as follows. The motion was approved with a unanimous roll call vote.*

G. Schedule Regular Board Meetings: Day,Time,Place, Number per Month

*The DeForest Area School District Board of Education will continue holding meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month, at 6:00 pm in the Board Room at the Holum Education Center on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month. (Administration will have the option to set an alternative site by posting.)*

H. Schedule Board Retreat Meetings - June 29, 2020, August 31, 2020, November 30, 2020, and March 29, 2021

*Board of Education retreats will be held on the following dates: June 20, 2020, August 31, 2020, November 30, 2020, and March 29, 2021.*

I. Cancel Regular Board Meetings due to school breaks or holidays - December 28, 2020

*The Board of Education will cancel the December 28, 2020 regular Board of Education meeting due to a holiday.*

J. Appoint Fiscal Depository for District

*DMB Community Bank is appointed as the fiscal depository for the district.*

K. Appoint School District Legal Counsel

*Boardman & Clark is appointed as the school district's legal counsel.*

L. Appoint School District Official Newspaper

*DeForest Times Tribune is appointed as the school district's official newspaper.*

M. Appoint Delegate and Alternate Delegate to WASB 2021 Delegate Assembly - January 20, 2021

*On a motion by Miller, seconded by, Tenpas, the DeForest Area School District Board of Education voted to appoint Jan Berg as Delegate, and Gail Lovick, as Alternate Delegate to*

	<p><i>the WASB 2021 Delegate Assembly on January 20, 2021. Motion passed with a unanimous roll call vote.</i></p> <p>N. Appoint Board Representative to CESA #2 Annual Delegate Convention - June 16, 2020</p> <p><i>On a motion by Tenpas, seconded by, Coker, the DeForest Area School District Board of Education voted to appoint Spencer Statz, as the DASD Board Representative to CESA #2 Annual Delegate Convention on June 16, 2020. Motion passed with a unanimous roll call vote.</i></p> <p>O. Appoint Delegate to the WIAA Annual Meeting</p> <p><i>On a motion by Esser, seconded by Lovick, the DeForest Area School District Board of Education voted to appoint District Athletic Director Richard Henert as the delegate to the WIAA Annual Meeting. Motion passed with a unanimous roll call vote.</i></p> <p>P. Determine 2020 Budget Hearing/Annual Meeting date - July 27, 2020</p> <p><i>On a motion by Coker, seconded by Leonhart, the DeForest Area School District Board of Education voted to schedule the 2020 Budget Hearing and Annual Meeting on July 27, 2020. Motion passed with a unanimous roll call vote.</i></p>
5.	<p>Board Business &amp; possible Board action</p> <p>A. Consideration of Resolution Authorizing the Issuance and Sale of \$24,000,000 Bond Anticipation Notes Pursuant to Section 67.12(1)(b), Wisconsin Statutes</p> <p><u>Discussion:</u> Brian Brewer, Managing Director, Baird Public Finance, was present via remote access, to answer questions the Board may have with regards to the resolutions proposed. He reviewed information that was presented at the April 13, 2020 Board meeting. Rates are lower than what were presented two weeks ago.</p> <p>On a motion by Brunelle, second by Tenpas, the DeForest Area School District Board of Education voted to approve a resolution authorizing the issuance and sale of \$24,000,000 Bond Anticipation Notes pursuant to Section 67.12(1)(b), Wisconsin Statutes. The motion passed with a unanimous roll call vote.</p> <p>B. Consideration of Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$24,000,000 General Obligation Refunding Bonds</p> <p>On a motion by Miller, seconded by Tenpas, the DeForest Area School District Board of Education voted to approve a resolution authorizing the issuance and establishing parameters for the sale of not to exceed \$24,000,000 General Obligation Refunding Bonds. The vote passed with a unanimous roll call vote.</p>
6.	<p>Board Education</p> <p>A. Referendum Update - Transitioning to Construction, Findorff presentation</p>

	<p><u>Discussion:</u> Steve Gay, Senior Project Manager, Findorff was present via remote access to provide a construction update on the referendum construction projects. Sitework has begun on the Intermediate School site. Matt Claggett, Project Manager and Matt Bruenig, Project Executive were also present via remote access to assist with the presentation. Gay, Claggett, and Bruenig explained construction terminology, project overview, and all referendum projects construction schedules and activation planning.</p>
7.	<p>Board Business &amp; possible Board action</p> <p>A. Results of Intermediate School Naming Board Survey and consideration of top choices for final approval</p> <p><u>Discussion:</u> The Board reviewed the results of the top choices in a Board survey on the naming of the Intermediate School.</p> <p>On a motion by Tenpas, seconded by Statz, the DeForest Area School District Board of Education approved the name of the new Intermediate School. The name will be Harvest Intermediate School. The motion passed with a unanimous roll call vote.</p> <p>B. Presentation and possible approval of OE-9, Communicating with the Public Monitoring Report</p> <p><u>Discussion:</u> School/Community Relations Coordinator, Debbie Brewster, presented the OE-9, Communicating with the Public Monitoring Report. Noted was a considerable increase in the response rate on the school climate survey.</p> <p>On a motion by Coker, seconded by Tenpas, the DeForest Area School District Board of Education voted to accept the monitoring report for OE-9 Communicating with the Public. The motion passed with a unanimous roll call vote.</p> <p>On a motion by Statz, seconded by Esser, the DeForest Area School District Board of Education approved the monitoring report for OE-9 Communicating with the Public. The motion passed with a unanimous roll call vote.</p> <p><i>Summary statement: The Board is impressed with how comprehensive the data is and compliments the district on the many forms of two-way communication opportunities that are provided and are available. The Board suggests the addition of data on individual instances of concern. Also, suggested is an annual report from the bus company on messaging that they have provided to parents throughout the year. It is also noted that the focus on equity may have had an influence on results of climate survey, but may want to include additional information or data on outcomes of the equity work moving forward.</i></p> <p>C. Review Board Policy OE-9 Communicating with the Public</p> <p><u>Discussion:</u> The Board of Education reviewed Board Policy, OE-9 Communicating with the Public. There are no suggestions for edits at this time.</p> <p>D. Review and consider Insurance Advisory Committee recommendation for employee benefits for 2020-2021</p>

Discussion: Director of Human Resource Services, Nate Jaeger provided an overview on the Insurance Advisory Committee's recommendation for employee benefits for 2020-2021. There are no changes to plan offerings this year. There will be a 2.75% increase on the base health insurance plan (high deductible health plan) and a 7% increase on the other two plan designs (HMO and POS). The committee recommends an addition of voluntary short term disability that staff can elect to choose beginning on July 1, 2020.

On a motion by Miller, seconded by Tenpas the DeForest Area School District Board of Education approved the recommendation from the Insurance Advisory Committee for employee benefits for 2020-2021, including the addition of an elective short term disability benefit, as presented. The motion passed with a unanimous roll call vote, with Esser abstaining.

- E. Consider Administration's recommendation for hourly staff compensation during continued District closure

On a motion by Coker, seconded by Leonhart, the DeForest Area School District Board of Education approved Administration's recommendation to continue to pay hourly employees at their regular rate of pay, if they are available to work and meet work expectations as directed by administration. The motion passed with a unanimous roll call vote, with Esser abstaining.

- F. Resolution designating an authorized agent to secure a Letter of Credit for public improvements related to the Intermediate School construction

Discussion: The Village of Windsor is requiring the district to provide a Letter of Credit as a measure of security for ensuring that the public improvements that district is required to make for the intermediate school project are completed. Essentially, it's a line of credit that the village can tap into if the district fails to complete the improvements which include, but are not limited to expansion of the water main, sewer, etc. The district would then be responsible for paying back that line of credit out of the referendum proceeds.

On a motion by Tenpas, seconded by Sue, the DeForest Area School District Board of Education approved a resolution designating, Director of Business & Auxiliary Services, Kathleen Davis-Phillips as an authorized agent to secure a Letter of Credit for public improvements related to the Intermediate School construction. The motion passed with the following roll call vote: Ayes - Berg, Brunelle, Coker, Esser, Lovick, Leonhart, Statz, and Tenpas. Nays - Miller.

8. Board Consent Agenda  
A. Accept Minutes - April 13, 2020

- B. Approval of Certified staff notice of contract renewals for 2020-2021 school year

Coker made a motion, Brunelle seconded to approve the Board Consent Agenda. The motion was approved by a unanimous roll call vote.

9.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations: Kate Laufenberg - Special Education Teacher DAHS - resignation effective 6/10/2020</p> <p>II. Leaves: None.</p> <p>III. Transfers:None.</p> <p>IV. Appointments: Zach Schickert - Math Teacher DAHS - replacing Danielle Rose Joseph Schneider - Math Department Chair DAHS - replacing Danielle Rose Lyrica Daentl - Choral Music Teacher DAHS - replacing Courtney Hammer</p> <p>V. Reassignments: Bridget Winters 2nd Grade Teacher WES to 1st Grade Teacher WES replacing Pam Kluever Jennifer Richardson Kindergarten WES to 1st Grade Teacher WES new position</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report Paid: 202438-202468, 192001941-192002006, 201900733-201900739, 19043-19043</p> <p>Esser made a motion, Lovick seconded to approve the Superintendent Consent Agenda. The motion was approved by a unanimous roll call vote.</p>
10.	Linkages - Jerry Awards were available to watch on Facebook. Tenpas continues to hear very positive comments about virtual learning.
11.	<p>Press Verification</p> <p>No member of the press was present at this time.</p>
12.	Board Debrief
13.	<p>Adjourn</p> <p>The Board of Education adjourned at 8:44 pm on a motion by Coker, seconded by Statz, and passed unanimously by voice vote.</p>
	DASD BOE President Signature:
	Date: